From Dated…….

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To
The Municipal Commissioner
The Kolkata Municipal Commission
Kolkata

Subject: Application for Redefinition of Back of Building

Building Particulars: *Premises No. and Street……*
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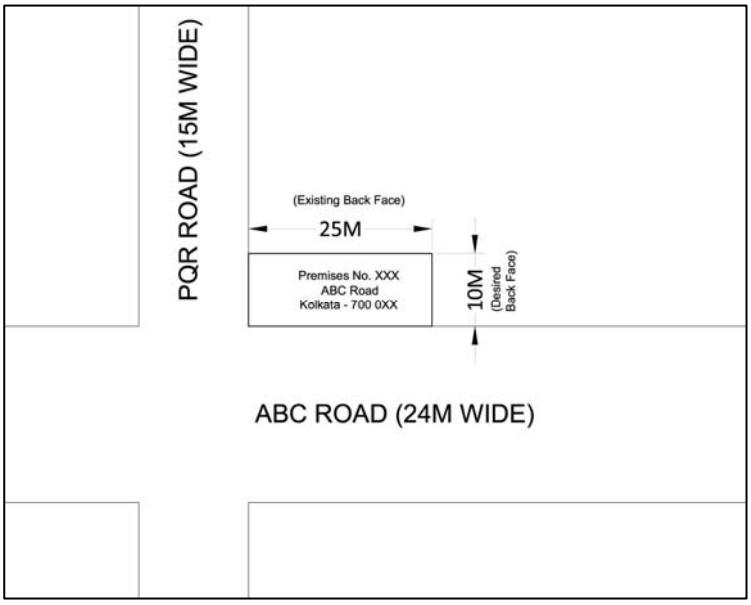
Ward No……
Borough No……

Sir,

This to draw your attention to the case of the aforementioned plot (plot dimensions **25m × 15m**), where I wish to construct a four-storied (building height **less than fourteen and a half metres**) mercantile building.



The plot lies at the corner of the streets ABC Road (24m wide) and PQR Road (15m wide). As per the rules stated in the Kolkata Municipal Corporation Building Rules, 1990, the side of length 25m of the plot, situated opposite to ABC Road, is to be considered as the back of the building. However, in such a case, in accordance with the rules regarding Open Spaces (KMC Building Rules, 1990, R55-R60), the resultant buildable area shall be a rectangle of dimensions **20.7m × 2.5m**, which as I am sure you will concede, is quite difficult, if not impossible, for a functional mercantile building to stand upon.

It is therefore, my sincere request that you permit the redefinition of the back of the building as the side of length 10m situated opposite to PQR Road, in which case I shall have a buildable area of dimensions **17.5m × 5.7m**.

One set of building plans is enclosed herewith for your perusal.

Yours sincerely,

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Address
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